



## Employee Management: An Introduction for Senior Leaders

**An overview of the key legislation and procedures for Senior Leaders, plus guidance on the associated skill sets required.**

It is important for Senior Leaders to understand the type of staffing related issues that can arise in a school setting.

### **Course Outline**

This session gives Senior Leaders an insight into recognising issues and how best to deal with them.

It also highlights the legal framework for employment issues, including employment law. Case studies will be used to demonstrate the relative merits and pitfalls of different approaches.

**By the end of this session delegates will be able to:**

- Better understand how employment law, education law, case law and good practice guidance influence staffing policies and procedures and employee relations practice
- Understand, at a high level, how to deal with misconduct, lack of capability, staffing adjustments, ill health and grievance in school settings
- Understand the interpersonal and soft skills required to manage employees effectively
- Realise the support available from Norfolk County Council / Educator Solutions and how to access it.